



Benevolence Application Guidelines

Please read this page carefully before completing the application!

- Forest Baptist Church (FBC) members, regular attendees, and those not associated with FBC may apply for financial assistance through our Benevolence Ministry. Members, Forest community residents, as well as the widowed, orphaned, and the disabled will be given priority for assistance. Those who are not in one of these high priority categories are welcome to apply, but are less likely to receive assistance.
- Although it is our sincere desire to provide financial assistance to all who ask, we are unable to consider any requests except those that are short-term in nature. We are **not able to provide long-term assistance of any kind.**
- Additionally, we only help with basic necessities such as, but not limited to: food, clothing, housing, medications, essential medical supplies, utilities, or vehicle gasoline.
- Upon completion of the Application, please return it **in person** to our FBC office. Applications received through the mail or email will not be considered.
- Applicants **must** provide copies of bills, invoices, eviction notices, paychecks, and other pertinent documentation that may assist the Benevolence Committee in accurately understanding your financial situation.
- Upon receipt of the application, it will be reviewed and verified. Applicants being considered for assistance **must** meet and speak with the Pastor, a staff member, or church deacon to review their information and need.
- If funds are approved, check(s) will be made payable only to the service provider(s) to whom bill(s) are owed: (*e.g., mortgage company, utility provider, etc.*) No cash or checks will ever be distributed directly to an applicant. Assistance will only be provided to a recipient once and no more, which will allow us to provide assistance to more people in need.
- The applicant **must** follow up on all recommendations made by Pastor(s) or deacon(s).
- All information provided on the Benevolence Application will be kept as private as possible, but it is likely that during the application process, your information may be reviewed by members of our church staff and/or deacons.
- The Benevolence process may take up to two weeks. Failure to bring required documents could delay the process. Filling out this application and/or an interview with the Benevolence Committee **does not** guarantee that monetary assistance will be provided.
- **Please keep this page of the application for your review and compliance.**



Benevolence Application

False or misleading answers, omissions or incomplete applications will result in the denial of assistance.

Today's date		Name	
Spouse's Name			
Children & Ages			
Address			
City		State	
			Zip code
Home Phone		Work Phone	
			Cell Phone
Check box next to current marital status.			
Married	<input type="checkbox"/>	Single	<input type="checkbox"/>
Separated	<input type="checkbox"/>	Divorced	<input type="checkbox"/>
Widow/Widower	<input type="checkbox"/>		
Length of residency at current address: Years & Months			
How did you hear about Forest Baptist Church (FBC)? Provide names of referrals.			
Have you or anyone else in your household ever been assisted by FBC? If yes when was it provided?			
Are you a member of FBC?	<input type="checkbox"/>	Regular attendee?	<input type="checkbox"/>
		Visitor of FBC?	<input type="checkbox"/>
If yes (to any of the above), when was the last time you attended?			
A member of another church? If so where?			
Is there anyone at FBC who knows your situation? If yes, who?			
What is your need today and what specific help are you requesting?			



Have you filed Bankruptcy before? Please provide details and circumstances.
What is the crisis or situation that has caused you to ask for assistance?
Have you been assisted by any other church/agency/organization? If yes, please provide name and assistance received. (Use back of page if necessary.)
List your current place of employment. Explain how long you have been employed there.
Is anyone in your household unemployed due to a disability? If so, are they receiving disability benefits?

Release of Information

I hereby authorize the release of information to Forest Baptist Church (FBC) to receive the assistance I am requesting. I further certify the information I have stated is true and correct and that all income is reported. I understand that FBC may verify the information on this application and that deliberate misrepresentation of information may subject me to denial of assistance/services.

I give permission for FBC to discuss my case with other agencies, businesses, churches, attorneys, individuals, and any others deemed necessary to verify application information and/or identify additional sources of assistance. I understand that all information will remain as private as possible within these entities.

I have read, understand, and agree to the policies above regarding the Release of Information.

Signature

Date

Church Office Use Only:	
Benevolence Received? (Amount/Details)	
Decisions/Special Notations?	